

# Wedding Officiant Service Contract

**Jon Perrin**  
**Boerne, TX 78015**  
**210-994-7355**

I, \_\_\_\_\_, wish to hire the services of Jon Perrin (hereby referred to as The Officiant), who is authorized to perform the rite of marriage in the State of Texas, to perform my wedding ceremony on the date of \_\_\_\_\_.

The ceremony location will be: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone # \_\_\_\_\_

The ceremony will start at approx. \_\_\_\_\_ pm / am.

I agree to pay a \$100 deposit as a non-refundable booking fee. I realize that payments on my final balance can be made at any time. I also understand that the remaining balance must be paid on the date of the ceremony. I further understand that if my account is not paid in full prior to the wedding, The Officiant will not attend or perform my wedding.

Upon signature and receipt of booking fee, The Officiant will reserve the time and date agreed upon to perform our wedding ceremony.

## Payment Terms:

Cash, money orders, cashier's checks and credit cards are accepted. Credit card payments may be made through PayPal (in advance, acct: jon@perrinministries.org), or through Square Register (in person, when requested in advance). **Please make personal check, money order or cashier's check payable to: Jon Perrin.**

## Marriage License:

I also understand that it is my responsibility to acquire a valid marriage license in the state of Texas where the wedding ceremony will take place and that the marriage license must be on the premises when the ceremony is performed. I understand that failure to have these legal documents means that The Officiant cannot legally perform the ceremony and is under no obligation to do so, regardless of the inconvenience it may cause. The Officiant may at his/her discretion perform a symbolic ceremony, which will have no legal merit, and perform another ceremony in private for the couple once the legal documents are presented, for an additional fee. I will consult with my local court/city clerk to find the exact requirements for my area.

Refund policy:

I acknowledge that the booking fee is non-refundable once the contract is signed. If I must change the date of my wedding, no addition fees apply if the date is available. If my new date is not available, the change will be considered a cancellation and I will forfeit the deposit. However, if The Officiant cancels the wedding, we will receive a 100% refund on all payments made. For cancellations I initiate within 30 days of the wedding date, there are no refunds, and 100% of the payment will be forfeited.

IN ADDITION: (Please Initial)

\_\_\_\_\_ If I change the date of the wedding the following rules will apply: If The Officiant has the new date available; he will simply change our date and re-reserve it under the new date with no additional fees involved. However, if The Officiant is already obligated for the new date I have chosen and is unable to officiate my wedding on the new date, then the initial security deposit is forfeited and The Officiant is relieved of all responsibilities set forth in this contract.

\_\_\_\_\_ A completed contract and the booking fee must be received to reserve the date and time of The Officiant for our ceremony. The non-refundable booking fee reserves our date and time. The booking fee is applied toward the total cost for services. The balance of the fee is due the day of the ceremony. I understand that if booking fees and/or final payments are not received by the due date, my ceremony will be cancelled and the booking fee will not be refunded. For any booking fee or payment that is dishonored by our financial institution for any reason, we agree that there is an additional charge of \$50.00.

\_\_\_\_\_ The Officiant will typically do a short run-through of the ceremony with the wedding party an hour before the ceremony (Bride and Groom are not required to attend). If The Officiant is required to be at a rehearsal, which is held on a different night, there will be an additional charge of \$100 (plus 30¢/mile when the venue is beyond 50 miles from Boerne, TX)

\_\_\_\_\_ The Officiant agrees to arrive at the wedding address or location listed on the contract at the agreed upon time for any rehearsal and at least 30 minutes prior to the wedding ceremony to ensure compliance with his/her overall schedule. The couple understands that they must adhere to these times, but we do understand weddings do not always go as planned and will accommodate for weddings that start *no later than* 30 minutes later than scheduled, as our schedule permits.

\_\_\_\_\_ In the event The Officiant is prohibited from officiating at the couple's ceremony as planned due to hospitalization, auto accident, transportation breakdown/disruption, traffic difficulties or other unforeseen incapacitation on the day of the ceremony, The Officiant will make every attempt to provide for a substitute Officiant who can provide largely the same level of service or provide a 100% refund.

All parties agree that this agreement is the sole binding agreement, relating to the performance or officiating of the ceremony, between all parties involved and may only be altered, amended,

or invalidated by a separate written agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding to either party.

This agreement shall be governed by and shall be construed in accordance with the laws of the State of Texas.

I acknowledge receiving a true and accurate copy of this agreement.

\_\_\_\_\_ Date \_\_\_\_\_  
*Client Signature / Printed Name*

\_\_\_\_\_ Date \_\_\_\_\_  
*The Officiant*

Total Officiant Fees: \_\_\_\_\_

Deposit: \_\_\_\_\_ was paid on \_\_\_\_\_

Balance \_\_\_\_\_ due by \_\_\_\_\_

Approx. number of guests \_\_\_\_\_

Bride's full name \_\_\_\_\_

Groom's full name \_\_\_\_\_

Bride or Grooms Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Best phone #s \_\_\_\_\_

Best email address \_\_\_\_\_